Accushield®

Security Preparedness Self-Assessment

This assessment is designed to help you identify and reduce security risks in your community and to foster a safe and secure environment. An answer of “Yes” to each question results in three points and a “No” results in zero unless otherwise specified.

Security & Identification	Possible Score	Actual Score
Is there an employee who is responsible for the community’s security program?	3	
Are visitors required to display ID badges?	3	
Do you have a system to notify staff when banned visitors are on-site?	3	
Do you have a method of capturing and recording vehicle license plates?	3	
Score ▶	12	

Staffing and Culture	Possible Score	Actual Score
Is there a program in place to address workplace safety and security?	3	
Are consistent trainings and assessments conducted to assess community security?	3	
Is there a formal process for individuals to report security issues?	3	
Are keys/ID/passwords returned at employee separation?	3	
Score ▶	12	

Policy Review	Possible Score	Actual Score
Are all security, violence, and weapons policies reviewed by a committee annually?	**3**	
Are there sufficient written policies in place for emergency situations, including:		
Workplace violence?	**3**	
Active shooter?	**3**	
Domestic violence?	**3**	
Extended power outages?	**3**	
Score ▶	**15**	

Security Awareness	Possible Score	Actual Score
Are there regularly scheduled committee meetings that address security as an agenda item?	**3**	
Is there an employee domestic violence reporting policy?	**3**	
Is there a “See Something, Hear Something, Say Something” policy?	**3**	
Is there a use of force training and policy?	**3**	
Is there an aggression management /de-escalation policy?	**3**	
Score ▶	**15**	

Employee Training	Possible Score	Actual Score
Are all employees trained in the following areas:		
When and where to rapidly evacuate the community depending on circumstance?	**3**	
When and where to hide in various locations?	**3**	
How to secure hide areas to keep an aggressor out?	**3**	
How to select and use weapons of opportunity?	**3**	
Avoid elevators and do NOT pull the fire alarms during an active threat?	**3**	
Score ▶	**15**	

Access Control	Possible Score	Actual Score
Does the community use any form of access control listed below:		
Keyed locks / keypad control?	**3**	
Electronic access control using card/fob/biometrics?	**3**	
Digital visitor management system?	**3**	
Are some employees on limited-hours access?	**3**	
Score ▶	**12**	

CCTV & Video Storage	Possible Score	Actual Score
Are cameras located at all entrances/exits?	3	
Are cameras located at strategic exterior locations?	3	
Can live video feeds be viewed from outside the building via computer or smartphone?	3	
Is there video storage available for:		
0 - 24 hours? = 1 point 1-7 days? = 2 points 8-29 days? = 3 points 30+ days? = 4 points	4	
Score ▶	13	

Outside Grounds	Possible Score	Actual Score
Is outside lighting inspected for proper lighting of parking areas and walkways to building?	3	
Are procedures designed to conduct security inspection at various times of the day and in different seasons?	3	
Score ▶	6	
Total Score ▶	100	

SCORING: This checklist in broken down into sections to make completion simple. The total possible score is 100 points. If any section scores less than 50% of its maximum, that section should be recognized as an area needing attention/improvement. If the total score is less than 80 points, a comprehensive security vulnerability assessment performed by a qualified senior living security professional is recommended.

NOTE: Completing this checklist does not constitute having completed a Security Vulnerability Assessment. It is intended only to give the operator the ability to perform a basic overview of their security management program.